



Senior Management Lead/ Champion:

Name: Ruweida Naina

Designation: Key Strategic Investment & Development Manager

Department: Enterprise Project Management Office

Technical Coordinator:

Name

Designation

Department

- 1. Work Team: Jean Smit- Manager Planning-Electricity Distribution**
- 2. Warren Krauspe – Senior Technician**
- 3. Zamaxola Nyamza- Chief Building Inspector**
- 4. Lulama Menyo- Building Inspector**



City Reform Progress Report

Buffalo City Metropolitan Municipality

| City Doing Business Dealing with Construction Permit Reform Progress Report | | | | | |
|---|-------------------------|--|--|---|-----------------|
| Intervention 1: Dealing with Construction permits | Target at 31 March 2017 | Progress achieved August 2016 – 31 March 2017. | Reason for Variance | Remedial Action | Zamaxulo Nyamza |
| The introduction of the new digitised system to reduce approval time. | | IPIMS training completed. | The department to purchase two new high format plotters. | To approach finance for funding. | Lulama Menyo |
| Output 1.1 Procurement | | | Team to participate in a peer-learning program. | To recommend peer - learning program to management. | |
| Procurement of two high format plotters | | | | | |
| Intervention 1: Dealing with Construction permits | Target at 31 March 2017 | Achieved | No variance. | | Zamaxulo Nyamza |
| Output 1.2 Training of staff on new digitised system | | | | | Lulama Menyo |
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City Reform Progress Report

Buffalo City Metropolitan Municipality

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|---|----------------------------|---|---------------------|---|-------------------------------------|
| Intervention 1: Dealing with Construction permits Output 1.3 Launch of new IPIMS system | Target at 31 March 2017 | New digital system launched but cannot be fully implemented due to shortage of plotters; scanners etc. | Funding constraints | To approach Finance department for funding | Zamaxulo Nyamza Lulama Menyo |
| Intervention 1: Output 1.4 Team to participate in peer- learning program | Target at 31 March 2017 | Team to arrange a peer-learning program with either City of Cape Town or City of Joburg. | Funding constraints | To approach Finance department for funding. | Zamaxulo Nyamza Lulama Menyo |

City Doing Business Getting Electricity Reform Progress Report

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|---|----------------------------|---|---------------------|---|------------------------------|
| Intervention 2: Getting electricity Output 2.1 Optimise procurement process and store inventory levels | Target at 31 March 2017 | Progress achieved August 2016 – 31 March 2017 Minimum stock-levels for high voltage equipment has been achieved and | Reason for Variance | Remedial Action | Jean Smit; Warren Krauspe |
| | | | | When stock levels dip below minimum threshold BCMM appointed contractors may purchase stock on | |



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| | | | maintained throughout. | | BCMM's behalf provided the function is within the parameters of their contract and the cost to BCMM is stipulated within their contract for auditing purposes. | |
| Intervention 2: Getting electricity Output 2.2 Engage with planning department and supply chain to coordinate the management of said stock | Target at 31 March 2017 | Monitoring of stock levels is an ongoing within the Department which includes Supply Chain Management. | Management of the system is on a "Demand and Supply" process based upon the capital, operational needs and consumer needs. | | Jean Smilt; Warren Krauspe | |
| Intervention 2: Getting electricity | Target at 31 March 2017 | | | | | |



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| Output 2.3 | | | | |
| Participate in a peer-learning program | | Team to arrange a peer-learning program with either City of Cape Town or City of Joburg. | Information and knowledge exchange is part of the day to day processes between Electricity and other internal departments. However, a formal peer-learning program with other metros to enhance service delivery is recommended. | Jean Smit; Warren Krauspe |

City Doing Business Registering Property Reform Progress Report

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|---|-------------------------|--|----------------------|--|------------------------------|
| Intervention 3: Registering Property Output 1.1 Support Land Admin to motivate for additional funding for leasing staff | Target at 31 March 2017 | Land admin has appointed temporary employees to assist with business applications. | Funding constraints. | Land administration department to meet with HR and Finance regarding the additional funding required for these critical posts. | Siphiwe Bam; Nzondelo Mbongo |
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City Reform Progress Report

Buffalo City Metropolitan Municipality

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|---|-------------------------|--|---------------------|-----------------|---------------------|
| Intervention 1: (Insert short description) Output 1.2 (insert short description) | Target at 31 March 2017 | Progress achieved August 2016 – 31 March 2017 | Reason for Variance | Remedial Action | Responsible Manager |
| Intervention 2: (Insert short description) Output 2.1 (insert short description) | Target at 31 March 2017 | Progress achieved August 2016 – 31 March 2017 | Reason for Variance | Remedial Action | Responsible Manager |
| Intervention 2: (Insert short description) Output 2.2 (insert short description) | Target at 31 March 2017 | Progress achieved August 2016 – 31 March 2017 | Reason for Variance | Remedial Action | Responsible Manager |



Acceptance & Sign-Off

Prepared By:

Name **RUWEIDA NAINA**
Title **KEY STRATEGIC INVESTMENTS & DEVELOPMENT MANAGER**
Department **EPMD : CITY MANAGERS OFFICE**

Name & Title

Signature

Date

27/03/2014

Approved By:

Name **A.S. NAILOO**
City Manager
City Name **BUFFALO CITY**

Name & Title

Signature

Date

27/03/17